

# COURSE CATALOG

# **SCA Certificate Programs**

SCA offers certificates in the following education programs: the Coffee Skills Program, the Coffee Sustainability Program, and the Coffee Technicians Program. These programs are built on decades of knowledge, research, and real-world experience and are designed to help learners create a successful career in the coffee industry. SCA staff work collaboratively with subject matter experts to develop and maintain the course materials and exams of these programs.

# **The Coffee Technicians Program**

Dependable, fully functioning equipment is critical at every step of the specialty coffee supply chain. The Coffee Technicians Program (CTechP) is designed for those who wish to develop their abilities to install, maintain, and repair espresso machines, batch brewers, grinders, and water treatment systems.

# **Program and Courses**

There are six courses in the Coffee Technicians Program: three Foundation courses, two Intermediate courses, and one Professional course. Learners choose which courses are most appropriate for their educational needs.

The Foundation courses of the program are Electrical, Hydraulics, and Water & Preventive Maintenance, which speak to the electromechanical nature of coffee machines and the considerations that keep them running efficiently. The Intermediate courses – Intermediate Diagnostics & Repair and Intermediate Water Treatment – deepen learners' understanding of equipment installation and maintenance while providing hands-on practice with common measurement, repair, and troubleshooting tasks. The Professional course – Advanced Equipment Support – helps learners synthesize their technical knowledge and experience to create preventative maintenance plans and inventory strategies, provide equipment recommendations to customers, navigate complex equipment repairs, and more.

Each course promotes a culture of safety and learners are assessed for competency through both a written and practical exam. Upon passing these exams, a learner will receive a certificate confirming their successful completion of the course. Certificate holders will have the ability to demonstrate their ongoing professional development through courses designed by the world's specialty coffee authority and leading industry experts.

Because this is a skills-based program with a practical exam, all courses will require some form of in-person instruction and assessment. Some instructors deliver theoretical knowledge and lectures online, followed by in-person activities and the practical exam. Other instructors deliver the entire course in person. You can expect Foundation courses to be the equivalent of a two-day session, with Intermediate and Professional courses ranging from the equivalent of two to four days each.



#### **Electrical**

Explore how to safely navigate coffee equipment electronics, including how to identify, remove, and replace electrical components in coffee machines; how to accurately communicate the power supply needs for a coffee machine to an electrician; and how to connect machines to a power supply.

#### **Description – Electrical Foundation**

Electrical Foundation introduces learners to coffee machine electrical systems and the practical skills required to safely work with electrical equipment. At the end of the course, learners will be able to identify and state the purpose of electrical components found in coffee equipment; describe how various coffee machine electrical circuits operate; describe the fundamental operating characteristics of electricity in its various configurations; describe the dangers associated with interacting with electrical equipment and demonstrate appropriate safety procedures; use electrical testing tools to measure voltage, continuity, and resistance; and properly connect machines to a power supply.

Required Prerequisites	None	Recommended Prerequisites	None	Delivery Method	In-person learning or a combination of in-person and distance learning	Minimum Length	~ .	Required Exams   Passing Scores	Written exam   70% Practical exam   70%
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# **Hydraulics**

Practice locating, troubleshooting, and replacing hydraulic components in coffee equipment, as well as routing and connecting water supply lines to coffee machines.

# **Description – Hydraulics Foundation**

Hydraulics Foundation introduces learners to coffee machine hydraulics and the practical skills required to connect a coffee machine to a water supply. At the end of the course, learners will be able to recognize various hydraulic circuits and components in espresso machines and batch brewers, describe fundamental aspects of hydrodynamics, and utilize various hand tools and plumbing fittings.

Required Prerequisites	None	Recommended Prerequisites	None	Delivery Method	In-person learning or a combination of in-person and distance learning	Minimum Length	7 hrs	Required Exams   Passing Scores	Written exam   70% Practical exam   70%	
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## Water & Preventive Maintenance

Analyze and resolve water quality issues and conduct preventive maintenance procedures to improve coffee quality and support the long-term health of coffee equipment.

# **Description- Water & Preventive Maintenance Foundation**

Water & Preventive Maintenance Foundation introduces learners to water treatment systems and the preventive maintenance of coffee machines. At the end of the course, the learner will be able to identify the typical components, function, impact, and maintenance of common water treatment systems; define key water parameters and quality recommendations; measure water composition; describe the goals of a preventive maintenance program; identify components in a traditional espresso machine, batch brewer, and coffee grinder that require preventive maintenance, and demonstrate maintenance tasks with the appropriate tools and supplies.

Required Prerequisites	None	Recommended Prerequisites	N 1	Delivery Method	In-person learning or a combination of in-person and distance learning	Minimum Length	9 hrs	Required Exams   Passing Scores	Written exam   70% Practical exam   70%
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COFFEE TECHNICIANS PROGRAM FOUNDATION COURSES TOPIC OVERVIEW								
Electrical Foundation	Hydraulics Foundation	Water & Preventive Maintenance Foundation						
WORKPLACE SAFETY PRACTICES	WORKPLACE SAFETY PRACTICES	WORKPLACE SAFETY PRACTICES						
Personal Responsibility	Personal Responsibility	Personal Responsibility						
Corporate & Manufacturing Oversight	Corporate & Manufacturing Oversight	Corporate & Manufacturing Oversight						
Clothing & Personal Protection Equipment	Clothing & Personal Protection Equipment	Clothing & Personal Protection Equipment						
Reducing Environmental Risks	Mental Preparedness	Reducing Environmental Risks						
Moving Equipment	Chemical Hazards	Moving Equipment						
Applying the Correct Tools	Fire Hazards	Applying the Correct Tools						
Mental Preparedness	Moving Equipment	Mental Preparedness						
Safe Workshop Practices	Applying Appropriate Tools	Safe Workshop Practices						
Recognizing Food Safety Standards	Shopkeeping Practices Workstation Practices	Recognizing Food Safety Standards						
ELECTRICAL COMPONENTS	Respecting Food Safety Standards	WATER TREATMENT SYSTEM COMPONENTS						
Switches		Sanitary Quick-Change Cartridge System						
Pressure Switches and Thermostats	HYDRAULIC COMPONENTS	Components						
Heating Elements	Espresso Brewing System Components	Drop-In Cartridge System Components						
Solenoid Coils	Steam System Components	Reverse-Osmosis System Components						
Motors	Steam System Safety Components	Tank-Style System Components						
Motor Capacitors	Batch Brewers Hydraulic Components							
Terminal Blocks	Water Heater Tank Safety Components	DEFINING KEY WATER PARAMETERS						
Relays and Contactors		Water Composition						

Liquid Level Probes
Control Boards
Temperature Probes
Flowmeters
Keypads and Touch Screens
Integrated Load Cell
Transformers

#### **ELECTRICAL SYSTEMS**

Heating Element Circuits Espresso Machine Brewing Circuits Espresso Machine Autofill Circuits

#### IN-CIRCUIT SAFETY DEVICES

Equipment Grounding
Residual Current Devices
Safety Interlock Switches
Circuit Breakers and Fuses
Thermal Cutoff Switches and Thermal Fuses
Disconnect Switches

#### **ELECTRICAL THEORY**

The Electrical Circuit Voltage Electric Current

Resistance Electrical Power

Ohm's Law Watt's Law

Direct Current Alternating Current

Alternating Current Single-Phase

Alternating Current Three-Phase

#### **ELECTRICAL SAFETY PRACTICES**

Isolating a Machine from its Power Source Lockout/Tagout Practices and Procedures Working on Live Equipment Safety Checks After Completion of Service

#### **ELECTRICAL TESTING DEVICES**

Pre-Testing Safety Procedures Digital Multimeter Components Digital Multimeter Functions Using a Digital Multimeter AC Current Clamp

# CONDUCTORS & CONNECTIONS

**Electrical Wire Components** 

#### HYDRAULIC SYSTEMS

Brew Water System in Heat Exchanger Espresso Machine Brew Water System in Multi Boiler Espresso

Steam System in Espresso Machines Hydraulic Systems of Batch Brewers Hydraulic Symbols for Schematics

#### **HYDRODYNAMICS**

Specific Water Volume in Liquid & Solid Phases Types of Water Pressure Potential Risks of Water Expansion

Pressure
Specific Volume and Pressure of Steam

Potential Risks of Steam

Potential Risks of Vacuum Generation

Common Pump & Boiler Pressure Settings

Common Operating Temperatures Steam Boiler Pressure and Brewing

Temperature Relationship

Diagnostic Tools

#### HAND TOOLS, TUBING AND FITTINGS

Application of Common Hand Tools Hydraulic Tubing & Piping Hydraulic Fittings Gaskets & Sealant Food Safety Considerations

#### CONNECTING TO WATER SUPPLY

Data Plate
Machine Specification Documents
Confirming Supply Line Pressure
Confirming Flow Rate
Flushing Supply Lines
Connection To Supply

Total Hardness and Alkalinity
Temporary and Permanent Hardness
Total Dissolved Solids Estimation
pH
Other Substances in Water

#### WATER QUALITY RECOMMENDATIONS

SCA Water Recommendations
The SCA Water Chart
Manufacturer Water Recommendations

#### WATER TREATMENT METHODS

Water Treatment Methods
Effects of Carbon Filtration
Effects of Water Softening
Effects of Reverse Osmosis Filtration
Effects of Remineralization

#### MEASURING WATER COMPOSITION

Water Testing Tools
Using an Electrical Conductivity/TDS Meter
Using a Drop-Count Titration Kit
Using a pH Meter
Using Water Testing Strips
Using the SCA Water Chart

#### WATER TREATMENT SYSTEM MAINTENANCE

Maintaining a Cartridge System Maintaining a Drop-In Cartridge System

#### PREVENTIVE MAINTENANCE COMPONENTS

Espresso Machine Brewing Group Components Espresso Machine Steam Valve Components Espresso Machine Steam Boiler Components Batch Brewer Components Coffee Grinder Components

#### MAINTENANCE STRATEGIES

Preventive versus Reactive Maintenance Recommended Maintenance Intervals

# PREVENTIVE MAINTENANCE TOOLS AND SUPPLIES

Recommended Hand Tools
Recommended Consumables

#### PERFORMING MAINTENANCE Safety During a PM Service

Electrical Wire Ratings	Preventive Maintenance Checklist
Electrical Wire Terminals	Espresso Machine PM Cleaning Steps
Electrical Cable Anatomy	Espresso Machine PM Parts Replacement
Electrical Plugs and Outlets	Espresso Machine PM Inspection Steps
Hard Wired Connections	Batch Brew Preventive Maintenance
	Espresso Grinder Preventive Maintenance
CONNECTION TO ELECTRICAL SERVICE	
The Data Plate	
Application of Common Hand Tools	
Verification of Power Cord and Plug	
Verification of Power Supply	
Additional Steps Before Connection	

# **Intermediate Diagnostics & Repair**

Apply knowledge of key coffee equipment systems and circuits to troubleshoot, diagnose, and repair equipment issues.

### **Description – Intermediate Diagnostics & Repair**

Intermediate Diagnostics & Repair builds on the knowledge of coffee equipment parts and proper system function introduced in the Hydraulics Foundation and Electrical Foundation courses. It introduces the knowledge and skills necessary to identify symptoms of common coffee equipment malfunctions, perform simple troubleshooting to diagnose their causes, complete common repairs safely and effectively, and adjust key coffee equipment operating parameters.

Required Prerequisites	Hydraulics Foundation, Electrical Foundation	Recommended Prerequisites	Water & PM Foundation		In-person learning or a combination of in-person and distance learning	Minimum Length		Required Exams   Passing Scores	Written exam   70% Practical exam   75%
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# **Intermediate Water Treatment**

Dive more deeply into water treatment systems and fine-tuning water parameters for various types of coffee equipment.

# **Description – Intermediate Water Treatment**

Intermediate Water Treatment builds on the knowledge of water chemistry, risks to coffee equipment, and simple treatment methods introduced in the Water & Preventive Maintenance Foundation course. In IWT, learners will deepen their understanding of water treatment system components and processing capacities, principles of limescale buildup and corrosion risk, and system requirements for various coffee equipment types. Hands-on activities include the assembly, installation, adjustment, and maintenance of water treatment systems and the use of various measurement devices and techniques.

Required Prerequisites	Water & PM Foundation	Recommended Prerequisites	,		In-person learning or a combination of in-person and distance learning	Minimum Length	16 hrs	Required Exams   Passing Scores	Written exam   70% Practical exam   75%
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COFFEE TECHNICIANS PROGRAM INTERMEDIATE COURSES TOPIC OVERVIEW							
Intermediate Diagnostics & Repair	Intermediate Water Treatment						
SAFE PRACTICES FOR REPAIRING COFFEE EQUIPMENT	WORKPLACE SAFETY PRACTICES						
Isolating a Machine from the Power Source	Personal Responsibility						
Hydraulic Systems Safe Practices	Corporate & Manufacturing Oversight						
Safe Practices for Working with Electrical Equipment	Clothing & Personal Protection Equipment Mental Preparedness						
Safe Practices While Working Around Sharp Edges	Chemical Hazards						
Verifying Safe Connection to Electrical Service	Fire Hazards						
	Moving Equipment						
COFFEE EQUIPMENT SYSTEMS AND CIRCUITS	Applying Appropriate Tools						
Espresso Machine Systems	Shopkeeping Practices						
Coffee Equipment Systems and Circuits	Workstation Practices						
Espresso Machine Brewing Systems & Circuits	Respecting Food Safety Standards						
Espresso Machine Steam Systems & Circuits							
Batch Brewer/Hot Water Dispenser Systems & Circuits	CHEMISTRY OF WATER						
Coffee Grinder Systems & Circuits	Anions, Cations, and Charges						
	Hydrogen Ions and pH						
HYDRAULIC COMPONENT FUNCTION AND FAILURE	Calcium and Magnesium						
Water Pumps	Carbonates and Alkalinity						
Check/Non-Return Valves	Sodium and Potassium						
Espresso Machine Boilers	Chlorides						
Heat Exchangers	Sulfates						
Expansion Valves	Chlorine and Chloramine						
Two-Way Solenoid Valves	Other Substances in Water						
Three-Way Solenoid Valves	Electrical Conductivity						
Brew Group Heads							
Group Jets/Gicleurs	MEASURING WATER COMPOSITION						
Thermosyphon Jets	Water Testing Tools						
Dip Tubes	Estimating TDS from Electrical Conductivity						
Mechanical Pressure Gauges	Techniques for Improved Water Testing						
Quarter-Turn Ball Valves	Municipal Water Reports						
Needle Valves	Scheduled Sampling and Testing Programs						
Boiler Level Sightglass Assemblies	Conversion of Measurement Units						
Mechanical Steam or Hot Water Valves and Wands							
Boiler Safety Valves	FUNDAMENTALS OF SCALE AND CORROSION						
Anti-Vacuum Valves	Scale and Mineral Deposits						
Batch Brewer Spray Heads	Mechanisms of Limescale Buildup						
Batch Brewer Manual Hot Water Spigots	Predicting Limescale Risk						
ELECTRICAL COMPONENT FUNCTION AND FAILURE	Corrosion Mechanisms						
ELECTRICAL COMPONENT FUNCTION AND FAILURE	Predicting Corrosion Risk						
Switches Pressure Switches	Online and Application-Based Calculators						
Thermostats and Thermal Cutoff Switches	WATER REQUIREMENTS FOR DIFFERENT EQUIPMENT TYPES						
Heating Elements Thermal Fuses	Water Recommendations Treatment Methods for Different Equipment Types						
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Circuit Breakers

Fuses and Fuse Holders

Ground Fault Circuit Interrupters/Residual Current Devices

Solenoid Coils

Motors and Motor Capacitors

Mechanical Relays and Contactors

Solid State Relays and TRIACs

Liquid Level Probes

Control Boards

Sensors and Input Devices

Displays and Output Devices

Flowmeters

Cooling Fans

Transformers

Electromagnetic Interference Filters

#### HYDRAULIC AND ELECTRICAL SCHEMATICS

Using a Hydraulic Schematic

Using an Electrical Schematic

**Electrical Schematic Symbols** 

Circuit Nodes

Parallel and Series Circuits

Simple Circuit Analysis

#### SYSTEM MALFUNCTION AND TROUBLESHOOTING FUNDAMENTALS

Symptoms of Malfunctions

Introduction to Troubleshooting

Troubleshooting Electromechanical Systems

Root Cause Identification

**Equipment Status Considerations** 

On Board Diagnostics and Error Codes

#### TROUBLESHOOTING COFFEE EQUIPMENT

Coffee Equipment Troubleshooting Method

Verification of Electrical and Water Supply

Espresso Machine Brewing System Malfunction

Espresso Machine Steam Boiler System Malfunction

Batch Brewer and Hot Water Dispenser Malfunction

Coffee and Espresso Grinder Malfunction

#### HAND TOOLS, TUBING, CONDUCTORS, AND CONNECTIONS

**Application of Common Hand Tools** 

Hydraulic Tubing

Hydraulic Fittings

Electrical Wire

Wire Connectors

Common Mechanical Fasteners

Gaskets, Sealants, and Lubricants

Thermal Paste

#### WATER TREATMENT METHODS AND MEDIA

Water Treatment Methods

Sediment Filtration

Taste and Odor, Chlorine, and Chloramine Removal

Scale Inhibition

Softening

Decarbonization

Reverse Osmosis

Deionization

Mineral Addition/Remineralization

**UV** Liaht

Sustainability Considerations

#### WATER TREATMENT SYSTEM CONSTRUCTION

Operating Principles of Multiple Cartridge and Multiple Stage Systems

Multiple Cartridge System Components

Multiple Stage Cartridges

Water Treatment System Accessories

Point of Entry and Point of Use Systems

#### REVERSE OSMOSIS WATER TREATMENT SYSTEMS

Reverse Osmosis System Parameters

Reverse Osmosis System Components

Reverse Osmosis System Pumps

Reverse Osmosis System Tanks

Reverse Osmosis System Valves

#### INSTALLING WATER TREATMENT SYSTEMS

**Utilities Requirements** 

Installing and Adjusting a Decarbonizing Filter

Installing a Multiple Cartridge Water Treatment System

Installing and Adjusting a Reverse Osmosis System

#### MAINTAINING WATER TREATMENT SYSTEMS

Maintenance Requirements

Sizing Water Treatment Systems

Maintaining a Quick-Change Cartridge System

Maintaining a Reverse Osmosis System

#### DIAGNOSING AND REPAIRING WATER TREATMENT SYSTEMS

Introduction to Troubleshooting

**Root Cause Identification** 

Obstruction by Sediment or Foreign Material

Reverse Osmosis System Pump Failure

Reverse Osmosis System Membrane Failure

Water Treatment System Mechanical Failures

#### COMPONENT REPLACEMENT

Using a Parts Schematic

**Recommended General Practices** 

Application of Appropriate Torque

Replacing Espresso Machine Brewing System Components

Replacing Espresso Machine Steam System Components

Replacing Batch Brewer Hydraulic System Components

#### COFFEE EQUIPMENT PARAMETERS AND SETTINGS

Adjusting Espresso Machine Programmed Volume

Adjusting Espresso Machine Brewing Pressure

Adjusting Espresso Machine Expansion Valve Pressure

Adjusting Espresso Machine Brewing Temperature

Adjusting Espresso Machine Steam Pressure

Adjusting On-Demand and Portion Grinder Output

Adjusting Batch Brewer Volume and Brewing Time

# **Advanced Equipment Support (Coming Soon)**

Create preventative maintenance plans and inventory strategies, provide equipment recommendations to customers, navigate complex equipment repairs, and more.

# **Description – Advanced Equipment Support**

Advanced Equipment Support builds on the knowledge of diagnostics, repair, and water treatment systems introduced in the CTechP Intermediate courses to build proficiency in both technical skill and service operations management. In AES, learners synthesize their technical knowledge and experience to create preventive maintenance plans and inventory strategies, provide equipment recommendations to customers, analyze and resolve root causes of equipment malfunction, efficiently navigate complex equipment repairs, refurbish and decommission equipment, and work with common superautomatic espresso machine parts and systems.

Required Prerequisites		Recommended Prerequisites		Delivery Method		Minimum Length		Required Exams   Passing Scores	
	& Repair, Intermediate Water		None		In-person learning or a combination of in-person and distance learning		TBD		TBD
	Treatment								